



The following are the meeting minutes for September 18, 2012 held at the Hillpointe Campus, 8941 Hillpointe Road, Las Vegas, Nevada.

RECORD OF ACTION ITEMS AND ITEMS OF DISCUSSION:

1. Call to Order

Todd McBrayer, President, called the meeting to order at 6:10 p.m.

2. Roll Call/Establishment of a Quorum (Action Item)

Present were: Todd McBrayer (President), Lisa Duke, Jennifer Sher, Angie Story, and Wendy Testa. A quorum of five members was determined. Also present were various administration and staff.

3. Flag Salute/Pledge of Allegiance

Those presented completed the Flag Salute/Pledge of Allegiance.

4. Adoption of Agenda (Action Item)

Jennifer Sher moved to adopt the September 18, 2012 meeting agenda as presented. Lisa Duke seconded the Motion. Motion carried unanimously.

5. Approval of Minutes from Past Governing Board Meetings

It was moved, seconded, and carried unanimously to approve the minutes from the past Governing Board meeting.

REPORTS

6. Administration Report – Mr. Clark Price

- i. Staff Development/Staff Mentoring
- ii. Curriculum
- iii. Policy and Procedure Development/Review
- iv. Staff Evaluations/Staffing Changes/Updates
- v. Other Items as Needed

Mr. Clark Price reported training was completed and the school was fully staffed. A link to a presentation about the direction of education has been put on the school's website. Three teachers were identified for mentoring and it has been very effective. Purchases for curriculum will be made, after count day. Discussion was heard regarding the future of education being completed on-line.

7. Campus Organization – Clark Price

- i. Technology Status Update/Tech Policies/Tech Plan**
- ii. Campus Organization/Development**
- iii. Other Items as Needed**

Mr. Price reported there are new policies for Title One including a specific parent involvement plan, which is already implemented by the school, and having highly-qualified teachers for the middle school. Title I policies will need to be submitted to the State by October 11, 2012. A draft of the policies will be submitted to the Board for review. Kits have been ordered for ELL testing. Testing needs to be completed within the first thirty days of the new school year; therefore, testing will begin next week. Title I has been lined up with the school improvement plan. The Title I plan needs to be submitted to the State on October 25, 2012. The SIT Plan is due on January 1, 2013. The school was continuing to pilot new technology. Laptop computers have become available and there is a 2:1 ratio of laptops for 7th and 8th grade students. There is: a 4:1 ratio for 5th and 6th graders; a 5:1 ratio for 3rd and 4th graders; and, approximately an 6:1 ratio for K-2 students. OSHA inspected the third building and, except for some minor maintenance issues, everything was found in compliance. Parking at both school sites was going well. They were continuing to work on the functionality of the school gates.

8. Office Manager – Lisa Bernauer

- i. Compliance Reports/State Coordination Items**
- ii. General School Development/Parent Interaction**
- iii. Enrollment Status/Current Interest**
- iv. Fundraising/Community Involvement Status**
- v. Other Items as Needed**

Lisa Bernauer reported staff was preparing for count day, which will be on Thursday, September 20, 2012. The physical audit will be held on a later date this year. Currently, there are 314 students enrolled; 140 students at the Hillpointe campus and 174 students at the Mesa Vista campus.

Parent/Student/Community Liaison Story reported parent meetings at both school sites were well-attended. At the Mesa Vista campus, a Student Recognition Committee has been formed, there was discussion regarding a Halloween costume exchange, and planning for a multi-cultural day before the Thanksgiving holiday. Minutes are being taken for each meeting and posted on the campus website. At the Hillpointe campus, a

“Trunk or Treat” event was being planned. Yoga and gardening classes will begin. Field trips were being established. There will be a combined field trip to the Da Vinci Exhibit on September 27, 2012. A basketball team will be established for students eight-to-nine years of age. Angie Story reviewed fund raising events. She reported Picture Day is scheduled on October 17, 2012. Fundraising in classrooms was also being held to subsidize the funding needed for the Da Vinci field trip. Mr. Price noted the logo will need to be updated on t-shirts. Regarding community development, Ms. Sher’s students will be visiting the 3 Square Food Bank once a month. Mr. Price reported the Sports Director was considering joining the Board as a 501(c) 3 representative to develop a larger sports program.

9. Financial Officer – Kristen Diasparra

i. Budget Review

ii. DSA Funding Status/Updates

iii. Other Items as Needed

Kristen Diasparra stated she would recommend to the Board having an updated budget after count day. The State has increased DSA funding for the school and refunded a portion of last year’s sponsor fee. They were continuing to assist the auditors with this year’s audit of last year’s finances. They were still looking for someone to complete a draft financial report. Mesa Vista’s building insurance is up for renewal. The current insurance company being used is willing to reinsure the building at the same rate as last year.

UNFINISHED BUSINESS

10. None for this meeting.

NEW BUSINESS

11. Review and Possible Action for Various Advisor/Staff Contracts

The Board reviewed the contract for Margo Tillman.

Lisa Duke moved to approve the contract for Margo Tillman. Wendy Testa seconded the Motion. Motion carried unanimously.

OTHER

12. Board Member Comments (Non-Action Item)

Member Testa stated she still wanted the mission statement to be recited after the Pledge of Allegiance.

13. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an Action Item.)

None

14. Response to Public Comments

None

15. Announcements and Agenda Planning

The Board discussed and decided to tentatively schedule the next Board meeting for Tuesday, October 23, 2012. New Board members with financial or HR experience is needed.

16. Adjournment

There being no further business, the meeting adjourned at 6:45 p.m.

Wendy Testa moved to adjourn the meeting. Lisa Duke seconded the Motion. Motion carried unanimously.