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The following are the meeting minutes for February 19, 2013 held at the Hillpointe Campus, 8941 Hillpointe Road, Las Vegas, Nevada.

**RECORD OF ACTION ITEMS AND ITEMS OF DISCUSSION:**

**1. Call to Order**

Todd McBrayer, President, called the meeting to order at approximately 6:00 p.m.

**2. Roll Call/Establishment of a Quorum (Action Item)**

Present were: Todd McBrayer (President), Lisa Duke, Jennifer Sher, and Wendy Testa. A quorum of four members was determined. Also present were various administration and staff.

**3. Flag Salute/Pledge of Allegiance**

Those present completed the Flag Salute/Pledge of Allegiance.

**4. Recite School Motto**

Board member Testa recited the following school motto: "Discovery Charter School's mission is to promote a safe, nurturing environment which fosters student success through community involvement, progressive educational practices and innovative use of technology."

**5. Adoption of Agenda (Action Item)**

Jennifer Sher moved to adopt the February 19, 2013 meeting agenda as presented. Lisa Duke seconded the Motion. Motion carried unanimously.

**6. Approval of Minutes from Past Governing Board Meetings**

Wendy Testa moved to approve the Minutes from the past Governing Board meeting. Jennifer Sher seconded the Motion. Motion carried unanimously.

## REPORTS

### 7. Administration Report – Clark Price

- i. Staff Development/Staff Mentoring**
- ii. Curriculum**
- iii. Policy and Procedure Development/Review**
- iv. Staff Evaluations/Staffing Changes/Updates**
- v. Title I**
- vi. Other Items as Needed**

Clark Price reported there was discussion to send two staff members and two students to Washington DC for the National Charter School Convention being held on June 30<sup>th</sup> through July 3<sup>rd</sup>. Staff was continuing to review on-line Math programs. There were staff changes for the Kindergarten grades. The State will visit on Friday, February 22, 2013 to discuss Title I programming.

### 8. Campus Organization – Clark Price

- i. Technology Status Update/Tech Policies/Tech Plan**
- ii. Campus Organization/Development**
- iii. Other Items as Needed**

Clark Price reported the school has applied for the Diggs Grant and Part B money through e-page. The school will receive ten I-pads. The school was experimenting with new projector technology.

### 9. Office Manager – Lisa Bernauer

- i. Compliance Reports/State Coordination Items**
- ii. Enrollment Status/Current Interest**
- iii. Other Items as Needed**

Lisa Bernauer reported there was a 96% returning student rate at the end of January, 2013. New enrollment opened at the beginning of February, 2013. Both school sites are near enrollment capacity for the 2013-14 school year. The school will go to wait list status when it reaches full capacity. Discovery Charter School was mentioned in the educational section of the Las Vegas Review Journal.

### 10. Financial Officer – Kristen Diasparra

- i. Budget Review**
- ii. DSA Funding Status/Updates**
- iii. Other Items as Needed**

Kristen Diasparra reported two additional DSA funding has been received since the last Board meeting. The increase was due to the sponsor reducing their fee from 1.5% to 1%.

## **11. Parent Liaison – Angie Story**

- i. General School Development/Parent Interaction**
- ii. Fundraising/Community Involvement Status**
- iii. Other Items as Needed**

Angie Story reported Parent Voice meetings were continuing to be held at each campus every week. She was continuing to work on the newsletters. Calendar updates were being issued. The “Art Gala” event was very successful and raised almost \$2,000. The “Fresh and Easy” fundraising event raised approximately \$800. A Foundation Mixer event will be held at the beginning of May.

## **UNFINISHED BUSINESS**

- 12. None for this meeting.**

## **NEW BUSINESS**

- 13. Review and Possible Action for various school policies including a progressive discipline policy, revised personnel policies, and the school crisis response plans –** Clark Price stated the progressive discipline policy is submitted every year. Staff was working to obtain Board approval of the policy before being submitted next year, at the request of the Charter School Authority. The policy will be submitted to parents next year for acknowledgment of review and receipt. He reviewed personnel policies for possible revision. Discussion followed about ratings being based on teacher performance. Mr. Price noted a future issue will be parent’s choice, which will be based on a voucher system. The school crisis response plan will be posted after Board approval. Every drill has been practiced except site reunification. The Board discussed to approve the progressive discipline policy and the school crisis response plan and to table the revised personnel policies.

Wendy Testa moved to approve the progressive discipline policy, to table the revised personnel policies and to approve the school crisis response plans for Mesa Vista and Hillpointe campuses. Jennifer Sher seconded the Motion. Motion carried unanimously.

## **OTHER**

- 14. Board Member Comments**

Board member Testa commented on “Class DoJo”, which provides a student’s status report to parents electronically.

**15. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an Action Item.)**

There were no public comment requests.

**16. Response to Public Comments**

None.

**17. Announcements and Agenda Planning**

A fund-raising, reading pledge drive may be developed for next year. The next Board meeting is tentatively scheduled for April 9, 2013 at the Mesa Vista campus. The approved 2013-2014 school year calendar should be submitted by May 1, 2013.

Future agenda items include:

- The School Crisis Response Plan
- Approval of the 2013-2014 School Year Calendar

**18. Adjournment**

There being no further business, the meeting adjourned.

Lisa Duke moved to adjourn the meeting. Wendy Testa seconded the Motion. Motion carried unanimously.