



# Discovery Charter School

## Governing Board Meeting Minutes

The Governing Board of the Discovery Charter School conducted a public meeting on Wednesday, June 7th, 2017, beginning at 6:30pm at our Hillpointe Campus:

1. Call to Order - Meeting called to order at 6:54pm by President Tim West.
2. Roll Call/Establishment of a Quorum: Heidi Ongbongan, Tim West, Tami Sloan-Harnish, Hashem Karoum were present. A quorum was established.
3. Flag Salute/Pledge of Allegiance - The flag salute was held.
4. Reciting of School Motto - The school motto was recited by Tim West.  
*Discovery Charter School's mission is to promote a safe, nurturing environment that fosters student success through community involvement, progressive educational practices, and innovative use of technology.*
5. Public Comments-  
Dawn Bouteiller, parent, commented that somebody mentioned they might be changing the school motto, and she requested that it remain the same. She emphasized the parent involvement and family structure part of the school.
6. Adoption of Agenda  
Item number 13 was removed from this meeting. Item number 14 needs to be changed to reflect the accompanying NAC code, and the school year 2017-2018. Heidi Ongbongan moved to approve the agenda as amended. Tami Sloan-Harnish seconded. Unanimously approved.
7. Approval of minutes from past Governing Board Meeting  
Heidi Ongbongan moved to approve the 4/27/2017 and 5/18/2017 board meeting minutes. Tami Sloan-Harnish seconded. Unanimously approved.

**REPORTS** (The non-action general items to be discussed are listed, but not limited to, these items):

8. Administration Report – Amanda Kettleton
  - a. Recharter/restart progress - a full board applied to lead Discovery, we will know more on June 23 at the Charter Authority meeting to see if they approve them. There are not many receivers in Nevada, and only 1 focuses on academic reorganization.
9. Office Manager – DeAnna McBrayer
  - a. Compliance Reports/State Coordination Items - Still in compliance. We will be getting our own Infinite Campus edition June 30, there will be training provided.
  - b. Enrollment Status/Current Interest - there have been some withdrawals, but not a lot of official ones. We still have a waitlist.
  - c. Other Items As Needed - no other items needed.
10. Financial Officer – Kristen Diasparra
  - a. Budget Updates (as required) - We will be taking on 16 new students to help fund for a second administrator. It is within budget to still fund ANET even if we don't get the ESSA grant.
11. Parent Liaison – Angie Story
  - a. School Development/Parent Interaction - We a lot of activities going on and tremendous support from our families. We had a carnival, Cinderella play, talent shows and lip sync battles.
  - b. Fundraising/Community Involvement Status - The carnival raised about \$1750, and Cinderella raised \$2200.
  - c. Other Items As Needed - no other items needed.

**UNFINISHED BUSINESS:**

12. None

**NEW BUSINESS:**

13. ~~Review and approve contracts for returning personnel (FOR POSSIBLE ACTION)~~

14. Review and possible action for the final 2017-2018 School Budget as required by the NAC 387.730  
Heidi Ongbongan moved to approve the budget for the 2017-2018 school year as written. Hashem Karoum seconded. Vote was unanimous in favor.

**OTHER:**

15. Board Member Comments -

Heidi Ongbongan said she was glad to be able to serve on the board, and hopes to be a parent volunteer in the classrooms again. She hopes that the passion of the people at the school can continue for our kids to help them grow and be successful.

Time West thanked the staff for holding up under difficult circumstances. He thanked office staff and the teachers as well that continued to come to work amid the uncertainty. He also thanked the parents for sticking with us.

16. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on matters considered during this period until specifically included on an agenda as an Action Item.).  
Tori West, parent, asked what would happen if the charter authority didn't approve the board that has submitted their application. Tim West replied that there is some uncertainty. Amanda Kettleson said that if there is no new governing board approved and no receiver, that the Charter Authority would probably take over the school.

Monica Boros asked what will happen to the contracts that get approved under this governing board when the new governing board takes over. Tim West said that the new board would have all the same authority as this board, but those hired shouldn't have to worry about having a job. She also asked how parents would know who their new teacher is going to be. Amanda Kettleson said we could put up the new teachers on the DCS website. Angie Story also said there could also be email blasts.

Dawn Bouteiller asked if there could be an open house for the families since there will be so many new teachers. Amanda Kettleson said there would be a meet and greet, probably the week before school starts. She also asked how to get notified of new board meetings with new board members over the summer so there could be parent representation at the meetings. She offered to set up Wordpress websites for any new teachers for the new school year.

17. Response to Public Comments - responses given during public comments
18. Announcements and Agenda Planning
  - a. Next scheduled Board Meeting to be announced. - The next governing board meeting is Wednesday June 14, 2017 at the Mesa Vista Campus at 6:00pm.
19. Adjournment - meeting adjourned at 7:25pm