



# Discovery Charter School

Governing Board  
Meeting Minutes  
March 20, 2017

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The Governing Board of the Discovery Charter School held a public meeting on Monday, March 20th, 2017, beginning at 6:30pm at our Hillpointe Campus:

1. Call to Order  
Tim West called the meeting to order
2. Roll Call/Establishment of a Quorum:  
Heidi Ongbongan, Megan Hubble, Tim West, Carol Hutchinson, Tami Sloan-Harnish was excused, Hashem Karoum arrived 6:41.
4. Flag Salute/Pledge of Allegiance  
The Flag salute was held
5. Reciting of School Motto  
Tim West Recited the School Motto  
*Discovery Charter School's mission is to promote a safe, nurturing environment that fosters student success through community involvement, progressive educational practices, and innovative use of technology.*
6. Public Comments-(Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an item for possible action.)  
There were no public comments at this time
7. Adoption of Agenda  
Megan Hubble moved to approve the agenda. Heidi Ongbongan seconded. All in favor, motion carries.
8. Approval of minutes from past Governing Board Meeting  
Added strikethrough on unfinished business agenda items that were removed from the agenda last meeting.  
Heidi Ongbongan moved to approve the minutes as amended. Carol Hutchison seconded. All in favor, motion carries.

**REPORTS** (The non-action general items to be discussed are listed, but not limited to, these items):

9. Committee Reports
  - i. Academic Excellence committee  
Heidi Ongbongan reported. They have been working on the school performance plan, and have collected plans from other schools for guidance. We had parent and staff input as well. Talked about how to show the entire plan to the Charter Authority. Working to give a solid foundation for the students and curriculum for the teachers. Looked at parent engagement. Working on tier 2 instruction now.  
Tim West expressed concern with the dates on the school performance plan and questioned if we would be held accountable for implementing these items for the entire 16-17 school year, even though the plan was not created until March of 2017. He wants to make sure that we make it clear that some of these items we are just starting to implement.
  - ii. School Improvement alternatives committee  
Megan Hubble reported. They are working to create a plan for parents to be involved in the process, and how they can add their testimonials both in the public meeting and to email to the board members directly. Talked about parents coming to the meeting even if not wanting speak - wear shirts to represent the school  
The second part was to look at other alternatives for plans for the Charter Authority. They want to make sure that the things that are unique to our school to make sure we keep these as we go forward. Items listed were the four day week, project based, technology and culture of parent and community involvement.

Talked about teacher surveys, and setting up HR processes to make it easier in the future going forward to get data to the board in the future.

10. Legal Report

i. Discussion Charter Renewal Board progress

Africa Sanchez said there was nothing to report at this time.

11. Administration Report – Amanda Kettleon

i. Charter Renewal Progress

Nothing at this time

ii. Testing progress

Nothing at this time

iii. School Improvement Plan

Working on the Friday schedule plan - creating PLC - professional learning community - as part of the Friday schedule. They would analyse student data and use it to drive instruction.

On the school improvement plan, we are not considered a Title I school, and because the form won't let us change it, we have a separate attachment to the School Improvement plan.

Africa Sanchez said because we are now in the bottom 5% of the state we do qualify for Title I funds. There are designated vendors that the state is working with. If the school were to qualify they would be teamed up with a vendor, and that vendor will help improve the lowest performing schools. There are timelines for this application is due April 21st, with funding in June. These are significant funds. If the school were to qualify for that, they would come in and create their own plan for how to improve the school, which would change the plan that we are creating now. This has been a request from Patrick Gavin for us to do.

The application for the Vendor is something that is being worked on concurrently with the School Performance Plan.

**NEW BUSINESS:**

12. Review and approve updates to school improvement plan

No plan to approve at this time. There was discussion on the percentage increases on the school performance plan and making sure they were reasonable goals.

13. Intent to Revoke Charter

Nothing to act on at this time

14. Approval of a Consultant

Nothing to act on at this time

**OTHER:**

15. Board Member Comments

No board member comments at this time.

16. Public Comments –

Dawn Bouteiller disagreed with what the meeting minutes from last meeting reported she said, and requested they be changed. She was just repeating what someone else had already said.

17. Response to Public Comments

Tim West said they would be corrected.

18. Announcements and Agenda Planning

Next scheduled Board Meeting is March 23rd at the Mesa Vista Campus, April 4th will be the regularly scheduled board meeting.

19. Adjournment

The meeting was adjourned at 7:23pm.