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The following are the meeting minutes for April 12, 2012 held at the Hillpointe Campus, 8941 Hillpointe Road, Las Vegas, Nevada.

**RECORD OF ACTION ITEMS AND ITEMS OF DISCUSSION:**

**1. Call to Order**

Todd McBrayer, President, called the meeting to order at 6:15 p.m.

**2. Roll Call/Establishment of a Quorum (Action Item)**

Present were: Todd McBrayer (President), Chad Bouwhuis, Jennifer Sher, and Angie Story. A quorum of four members was determined. Also present were various administration and staff.

**3. Flag Salute/Pledge of Allegiance**

Those presented completed the Flag Salute/Pledge of Allegiance.

**4. Adoption of Agenda (Action Item)**

Jennifer Sher moved to approve the April 12, 2012 meeting agenda. Angie Story seconded the Motion. Discussion followed.

President McBrayer noted Chad Bouwhuis had to leave early; therefore, he requested New Business items be presented before the Reports. There were no objections.

Jennifer Sher moved to approve the April 12, 2012 meeting agenda as amended. Angie Story seconded the Motion. Motion carried.

**5. Approval of Minutes from Past Governing Board Meetings – November 2011 (with corrections), January 2012, February 2012**

Jennifer Sher moved to approve the November 2011 (with corrections), the January 2012, and the February 2012 meeting minutes. Chad Bouwhuis seconded the Motion. Motion carried.

At this time, New Business items were presented.

## **NEW BUSINESS**

### **11. Clarification item from August 21, 2011 Board Meeting – Review and Approval of the DCS Financial Policy (to clarification the minutes of the past meeting and for AOIS and NRS compliance)**

President McBrayer explained this item was only to clarify an established meeting date in the meeting minutes for the DCS Financial Policy.

Jennifer Sher moved to approve item 11. Chad Bouwhuis seconded the Motion. Discussion followed.

There were no public or Board comments presented.

Motion carried.

### **12. Review and Approval of various Letters of Intent for rehire of advisors next school year (2012-2013) per NRS requirements**

Dave Price stated the request was to authorize staff to offer Letters of Intent with salaries to be negotiated at a later date.

Todd McBrayer moved to approve staff to issue Letters of Intent. Angie Story seconded the Motion. Motion carried.

### **13. Review and Approval of the 2012-2013 school year calendar**

President McBrayer requested item 13 be tabled to the next meeting because the calendar was still in development.

Todd McBrayer moved to table item 13 to the next meeting. Jennifer Sher seconded the Motion. Motion carried.

### **14. Review and Approval of the lease for additional space at the Hillpointe Campus**

Jennifer Sher moved to approve the lease for additional space at the Hillpointe Campus. Chad Bouwhuis seconded the Motion. Discussion followed.

Dave Price stated lease conditions were similar to the current lease, except the cost is slightly higher. President McBrayer noted the lease date needs to be changed from 2011 to 2012.

There were no public comments presented. Motion carried.

**15. Review and Approval of the tentative school budget for submittal to the State per NRS requirements**

Angie Story moved to approve the tentative school budget for submittal to the State per NRS requirements. Chad Bouwhuis seconded the Motion. Discussion followed.

Kristen Diasparra reported the new lease was included in the budget, as well as projected costs for utilities and other costs related to the new building. In addition, there have been adjustments made to advisories and benefits, due to the expansion. The final budget is due before June 8, 2012. The current student count is less than projected because of student movement.

There were no public comments presented.

Dave Price commented on staff's efficiency with the school budget.

Motion carried.

**REPORTS**

**6. Administration Report – Dr. Dave Price**

- i. Staff Development/Staff Mentoring**
- ii. Curriculum**
- iii. Policy and Procedure Development/Review**
- iv. Staff Evaluations/Staffing Changes/Updates**
- v. Other Items as Needed**

Dr. Dave Price reported staff completed extensive OSHA training. Chase Bank visited school campuses today. Students have enrolled only through word-of-mouth. There are 99 returning students to the Mesa Vista campus; 64 of which are new students and 73 returning students and 97 new students to the Hillpointe campus. Registration at the Hillpointe Campus is closed, but there were still students on the waiting list for K-6 grades. The second round of evaluations has been completed. The first round of evaluations will determine who will receive a Letter of Intent for re-hire. There will be approximately five or six new positions, which will address the licensure issue. The school will need to evaluate Wishing Stone and Dr. Dave Price as a Manager. Dr. Price stated he will present a staff and family survey to the Board at their May meeting to be completed by staff and families for their feedback.

**7. Campus Organization – Clark Price**

- i. Technology Status Update/Tech Policies/Tech Plan**
- ii. Campus Organization/Development**
- iii. Other Items as Needed**

Clark Price reported staff would begin working on issuing Letters of Intent in order to identify advisors that could be offered stipends or extra duties. A special education audit was conducted. The school was deficient in some areas of special education, but the school was working closely with the State to improve in those areas. The 501(c)3 has not yet been assigned to a case worker.

**8. Office Manager – Lisa Bernauer**

- i. Compliance Reports/State Coordination Items**
- ii. General School Development/Parent Interaction**
- iii. Enrollment Status/Current Interest**
- iv. Fundraising/Community Involvement Status**
- v. Other Items as Needed**

Lisa Bernauer reported on the status of the school relating to AOIS. Parents were continuing to volunteer. The Mesa Vista Scholastic Book Fair began today and will continue through next week. Next week, the Hillpointe Book Fair will begin and will also continue for a week.

**9. Financial Officer – Kristen Diasparra**

- i. Budget Review**
- ii. DSA Funding Status/Updates**
- iii. Other Items as Needed**

Kristen Diasparra reported the budget will be submitted by the 15<sup>th</sup> and that funding was in order. The school will not receive any further DSA checks this year because the student count was less than projected.

**UNFINISHED BUSINESS**

**10. None for this meeting**

**OTHER**

**16. Board Member Comments (Non-Action Item)**

President McBrayer questioned how 8<sup>th</sup> graders were being challenged. Dr. Clark Price stated there were student input meetings and schedule changes to prepare 8<sup>th</sup> graders for high school.

**17. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an Action Item.)**

There were no public comment requests.

**18. Response to Public Comments**

There were no public comment requests.

**19. Announcements and Agenda Planning**

President McBrayer stated the next Board meeting will be held in May with a date to be determined.

**20. Adjournment**

There being no further business, the meeting adjourned at 7:02 p.m.

Jennifer Sher moved to adjourn the meeting. Chad Bouwhuis seconded the Motion. Motion carried.