



# Discovery Charter School

## Governing Board Meeting Minutes February 10, 2015

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The following are the meeting minutes for the Governing Board of the Discovery Charter School meeting held Tuesday, February 10, 2015, beginning at 6:00pm at the Mesa Vista Campus:

### RECORD OF ACTION ITEMS AND ITEMS OF DISCUSSION:

**1. Call to Order**

Heidi Ongbongan, President called the meeting to order at 6:05 p.m.

**2. Roll Call/Establishment of a Quorum (Action Item)**

3. Present were: Heidi Ongbongan (President), Carol Hutchison, Edna Tondevold, Homa Woodrum . A quorum of 4 members was determined. Also present were various administration and staff.

**4. Flag Salute/Pledge of Allegiance**

The flag salute/pledge was conducted

**5. Recite School Motto**

Board member Homa Woodrum recited the following school motto: *Discovery Charter School's mission is to promote a safe, nurturing environment, which fosters student success through community involvement, progressive educational practices, and innovative use of technology.*

**6. Adoption of Agenda (ACTION ITEM)**

Date of past board meeting was corrected from October 15 to October 28<sup>th</sup>. Carol Hutchison moved to approve agenda as amended. Homa Woodrum seconded the Motion. Motion carried unanimously.

**7. Approval of minutes from the October 15, 2013 Governing Board Meeting (ACTION ITEM)**

Edna Tondevold moved to approve the October 28, 2014 meeting minutes. Homa Woodrum seconded the Motion. Motion carried unanimously.

### REPORTS

**8. Administration Report** – Clark Price reported the following information:

- i. **Staff Development/Staff Mentoring** – Rivera and Kritzler went to Dallas for Kagan training and have been sharing the information at all staff meetings. Other professional development will be identified as evaluations are completed. We will send some of our staff to the New Orleans National Charter School convention this summer.
- ii. **Curriculum** – Title IIa has been incorporated into staff trainings, and we are fitting our curriculum into the core.
- iii. **Policy and Procedure Development/Review** - No updates at this time.
- iv. **Staff Evaluations/Staffing Changes/Updates** - Staff evaluations are currently underway.

- v. **Technology Status Update/Tech Policies/Tech Plan** – Our Tech ratios are good right now. Some of our advisors are working on getting interactive projectors in their classrooms and as those needs are identified, they will be implemented in the classrooms.
  - vi. **Campus Organization/Development** – We are in good shape for next year.
  - vii. **Other Items As Needed** – The daddy daughter dance was well attended and great event and participation. Also went to Smarter Balance Training for the new testing program. It looks like Discovery will be better prepared than they typical large school and we will be well prepared for the new testing system. We have a larger testing window, and will still provide breakfasts like in years past.
9. **Office Manager** – DeAnna McBrayer reported the following information
- i. **Compliance Reports/State Coordination Items** – Compliance items are going well, we have 3 stars out of 3.
  - ii. **Enrollment Status/Current Interest** – we have 111 applications at Hillpointe and 50 at Mesa Vista. We have more than we need to fill all openings.
  - iii. **Other Items As Needed** – There are no other items at this time.
10. **Financial Officer** – Kristen Diasparra reported the following information
- i. **Budget Review** – Estimates are good, and nothing seems to be out of line with what we had budgeted.
  - ii. **DSA Funding Status/Updates** – With the weighted rate of approximately 404.6 students, we will average about 2.6. We have received approximately 1.2, because they based our funding on a smaller student count from before count day. By the end of the year it will end up the number we are supposed to have.
  - iii. **Other Items As Needed** – no other items needed at this time.
11. **Parent Liaison** – Angie Story reported the following information:
- i. **General School Development/Parent Interaction** – We had quite the line at open enrollment. Still communicating through the website and newsletter. Since October we have had multicultural days, we have had Christmas plays, Hillpointe had an amazing Civil War reenactment with socks for ammo. The Art Gala is coming up in a couple of weeks – almost every student has painted a picture.
  - ii. **Fundraising/Community Involvement Status** – The plays are funded from the DCS Foundation. The plays also generate funds that go to the foundation where they can be pulled for their needs.
  - iii. **Other Items As Needed** – no other items at this time.

**UNFINISHED BUSINESS:**

- 12. None

**NEW BUSINESS:**

- 13. Review and possible action for the addition of new Governing Board members (**ACTION ITEM**)

There are two new applicants for the Discovery Charter School Governing Board. Steven Weaver has had his children at Hillpointe for the past three years. He loves the school. He has been highly involved in the carnival, and has been the DJ for the Halloween event and the Hillpointe dance.

Megan Hubble is a first year parent at Discovery Mesa Vista. She has worked with both of the plays and with the fall festival. She helps run a Friday writing workshop for students and is involved in our book group. Her educational background is in science and math.

Homa Woodrum moved to add both applicants to the Discovery Charter School Governing Board. Edna Tondevoid seconded the motion. Motion carried unanimously.

**OTHER:**

**14. Board Member Comments**

No comments at this time

**15. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an Action Item.)**

No comments at this time

**16. Response to Public Comments**

No response needed

**17. Announcements and Agenda Planning**

Next scheduled Board Meeting April 14, 2015 at the Hillpointe Campus. The following meeting will be May 19<sup>th</sup> at Mesa Vista for the Public Hearing on the tentative budget meeting. June 2<sup>nd</sup> is scheduled for the following meeting at the Hillpointe Campus.

**18. Adjournment**

There being no further business, the meeting adjourned at 6:34p.m.

Homa Woodrum moved to adjourn the meeting. Carol Hutchison seconded the Motion. The motion carried unanimously.