



# Discovery Charter School

## Governing Board Meeting Minutes June 23, 2015

The following are the minutes for the Governing Board Meeting of Discovery Charter School held Tuesday, June 23, 2015, beginning at 6:00pm at the Hillpointe Campus:

### RECORD OF ACTION ITEMS AND ITEMS OF DISCUSSION:

#### AGENDA

**1. Call to Order**

Heidi Ongbongan, President called the meeting to order June 23, 2015 at 6:09 pm.

**2. Roll Call/Establishment of a Quorum (ACTION ITEM)**

Present were: Heidi Ongbongan (President), Edna Tondevold, Carol Hutchison, Steve Weaver, and Megan Hubble. A quorum of 5 members was determined. Also present were various administration and staff.

**3. Flag Salute/Pledge of Allegiance**

The Flag Salute/Pledge was conducted

**4. Recite School Motto**

Board member Megan Hubble recited the following school motto: *Discovery Charter School's mission is to promote a safe, nurturing environment, which fosters student success through community involvement, progressive educational practices, and innovative use of technology.*

**5. Adoption of Agenda (ACTION ITEM)**

Carol Hutchison moved to approve agenda for the June 23, 2015 meeting. Edna Tondevold seconded the Motion. Motion carried unanimously.

**6. Approval of minutes from the June 2, 2015 Governing Board Meeting (ACTION ITEM)**

Edna Tondevold moved to adopt the meeting minutes from the 6/2/2015 meeting as written. Carol Hutchison seconded. Motion carried unanimously.

#### UNFINISHED BUSINESS:

**7. Approval of minutes from 5/19/2016 Governing Board Meeting (ACTION ITEM)**

Carol Hutchison moved to adopt the meeting minutes from the 5/19/2015 meeting as written. Edna Tondevold Seconded. Motion carried unanimously.

#### NEW BUSINESS:

**8. Review and possible action regarding the lease renewal for the Mesa Vista Campus. (ACTION ITEM)**

Clark Price reviewed covered the improvements that the landlord has included with the lease renewal of \$2,000 for the roof and \$10,000 for other improvements. We have an agreement to cover the cost of maintenance, repair or replacement of air conditioning units.

Megan Hubble Moved to accept the new Mesa Vista Lease agreement with the clarification that we would not be responsible for replacement of air conditioning units. Carol Hutchison Seconded. Motion carried unanimously.

**9. Review and possible action regarding amendments to the Governing Board Bylaws to be sent to the State Charter School Authority for approval. (ACTION ITEM)**

Bylaws were reviewed with proposed changes. Each section was reviewed and corrected and grammar checked. After approval of general changes the bylaws will be sent to the Attorney for legal review.

Edna Tondevoid moved to accept the changed made to the Governing Board Bylaws. Carol Hutchison Seconded. Motion carried unanimously.

**10. Review and possible action regarding various employee contracts. (ACTION ITEM)**

Contracts for various employees were reviewed.

Megan Hubble moved to approve contracts for:

- Amended contract for Clark Price, starting August 3, 2015
- Amended contract for Trisha Rowberry, starting August 17, 2015

Edna Tondevoid seconded the motion. The motion carried unanimously.

Edna Tondevoid moved to approve for:

- Contract for Jennifer Kakita, starting August 17, 2015
- Contract for Marie-Ange Haddad, starting August 17, 2015

Carol Hutchison seconded the motion. The motion carried unanimously.

**OTHER:**

**11. Board Member Comments (Non-Action Items) –**

Heidi Ongbongan expressed her appreciation for all the work done on the bylaws and the discussions to update them.

**12. Public Comments – (Comments may be limited to three minutes per person. Action will not be taken on the matters considered during this period until specifically included on an agenda as an Action Item.)**

Clark commented on the email attachments that did not seem to get through to everybody and wanting to make sure all attachments are making it through in a timely manner.

**13. Response to Public Comments**

No response needed.

**14. Announcements and Agenda Planning**

**Next scheduled Board Meeting to be announced.**

August 11, 2015 is the next board meeting – 6:00 at the Mesa Vista Campus

**15. Adjournment**

Carol Hutchison moved to adjourn the meeting. Edna Tondevoid seconded the Motion. The motion carried unanimously.